

Writing Checklist

- Start a personal journal. Write diary-like entries describing your daily life.
- Start an essay journal. Write at least one essay per week. Choose a variety of topics.
- Join an international pen pals site like <http://www.interpals.net/>. You can send emails and chat online with people from all over the world.
- Use Microsoft Word as a teaching tool. You can learn a lot of synonyms and definitions by right-clicking on words you type.
- Use Proof-Writer at <https://proofwriter.ets.org/> for an inexpensive method of getting feedback on your essays.
- Find someone to evaluate your writing, especially your grammatical errors. Note your errors, and work on eliminating them.
- Get a good grammar book that you can use for reference and practice.
- Write even if no one scores your writing and gives you feedback. Writing is a skill and like any other, the more you practice, the better you will get.
- Increase your typing speed. One way to do this is to time yourself as you write in your journal, and then calculate your words-per-minute speed for each entry.